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| **PROJECT NAME:** | **Cyber Incident Response Plan Objectives and Evaluation** | | |
| **STUDENT NAME:** | **Zahin Un Nafi** | | |
| **STUDENT ID:** | **103539510** | **WEEK #(& dates covered):** | **Week 3 (6 Mar – 10 Mar)** |

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| **1.TASKS ACHIEVED DURING THE LAST WEEK** | **TIME SPENT** |
| **Meetings (Team, Supervisor, Client)** | **4 hrs** |
| **Setting up Project Repository - Github** | **30 mins** |
| **Setting up Trello board** | **30 mins** |
| **Working on the Project Plan** | **2 hrs** |
| **TOTAL WEEKLY TIME SPENT** | **7 hrs** |
| **2.TASKS TO COME** | **EXPECTED COMPLETION** |
| **Finalizing Project Plan** | **Week 4** |
| **Finalizing SQAP** | **Week 5** |
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| **3.ISSUES/PROBLEMS** |  |
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